



# Lifetime Tennis

*Excellence in Community Tennis*

## TABLE TENNIS / COMMUNITY ROOM RENTAL

Pleasanton Tennis Center  
5801 Valley Avenue  
(925)931-3449

### FEATURES:

- \* Capacity: 50 (inside)
- \* Available: Monday-Friday, 8:00am-10:00pm  
Saturday, 8:00am-9:00pm  
Sunday, 8:00am-8:00pm
- \* One large room, approximately 1,280 square feet
- \* Ping Pong tables: 2
- \* Large screen television w/ blue ray player
- \* Microwave
- \* Ice machine
- \* Refrigerator
- \* Assorted Chairs and Tables

**PLEASE NOTE:** Due to summer camps availability of the room is limited Mon-Fri during the summer months. Due to Halloween event the room is not available during the month of October.

### RENTAL FEE

GROUP	2 Hour rate	Additional hour rate	Deposit*
Resident	\$120	\$60	\$25
Non-Resident	\$140	\$70	\$25

\* Nonrefundable deposit is due at time of application submittal

**NOTE-TABLE TENNIS INSTRUCTORS AVAILABLE FOR ADDITIONAL \$45 PER HOUR  
based on instructor availability**

\_\_\_\_\_ Initial

## FACILITY RESERVATION PROCEDURE

1. **Call office for availability of facility (925-931-3449)** - A tentative hold will be placed on date requested and an appointment will be scheduled to process paperwork and collect reservation deposit.

**Pleasanton Residents**-may submit rental application no less than two (2) weeks, not more than one (1) year, in advance of the planned event. ***Proof of residency required.***

**Nonresidents** - may submit rental application no less than two (2) weeks, not more than six (6) months, in advance of the planned event.

2. **Complete the agreement** - A duly authorized representative of the organization, or person responsible for rental, must sign the completed agreement. Renter must be eighteen (18) years of age. Proof of residency is required at the time of booking.
3. **Pay reservation deposit** - A nonrefundable deposit of \$25 is required at the time of application
4. **Cleaning/Damage Deposit** - A cleaning/damage deposit of \$25 is required for use of facility and is due at the time of application submittal. The cleaning/damage deposit will be returned within three (3) weeks if the facility is left in satisfactory condition. Any damage repairs will be charged to the applicant at the actual cost and the applicant will forfeit entire cleaning/damage deposit. Applicant may also be charged for costs related to Police or Fire response due to public safety intervention.
5. **Rental Fee Balance** - All fees due seven (7) days prior to your scheduled use. Checks may be made payable to Lifetime Tennis. Cash and credit cards are also accepted.
6. **Holiday Rentals** - Room is not available for rental on the following holidays: New Years Eve, New Years Day, Thanksgiving Day, Christmas Eve and Christmas Day.
7. **Alcohol Use** - Alcoholic beverages may not be sold or consumed during any rental.
8. **Cancellations** - All cancelations must be in writing, and received not less than seven (7) days prior to event. The reservation deposit will be forfeited, all other fees will be refunded. Reservations cancelled less than seven (7) days prior to scheduled use will forfeit 50% of rental fee. Cleaning/Damage deposit will be fully refunded. Reservations may not be transferred, assigned or sublet.

## Facility General Rules

**Advertising** - No advertising may be posted, petitions circulated, or solicitations or sales made in the building or on the facility grounds.

**Alcohol Use** - Alcoholic beverages may not be sold or consumed during any rental.

**Banners and Signs** - May not be hung on the exterior of the facility or on the grounds unless previously approved by the General Manager.

**Bar-B-Ques, Candles, Clay Ovens, Fryers, Open Flames** - May not be used in or around the facility under any circumstance. This includes electric cooking devices and sterno canisters.

**Chaperones** - You must provide chaperones at a ratio of one (1) adult for every 15 minors.

**Clean Up** - You are responsible for clean-up and the condition of the facility at the end of your rental. You will be charged for damage/abuse beyond normal wear and additional clean up, if required.

**Decorations** - All decorations must either be non-combustible or treated with State-approved flame-retardant solutions or processes. Do not conceal or otherwise obstruct any exit light, fire alarm, fire extinguisher. No nails, tacks or staples allowed.

**Designated Representative** - On the day of the event you will have a Lifetime representative assigned to work with a representative of the rental group. The renters representative must be authorized to make decisions or respond to questions/problems on the day of the event. Representative should come to the front desk 10-15 minutes before the start of the rental period to identify him/her self and meet the Lifetime Tennis rep.

**Equipment/Supplies** - We provide paddles and balls however you may bring your own. You must turn in the same number of balls and paddles that you check out with rentals. You will be charged for equipment that is damaged or not returned. Kitchen storage cabinets, closets and kitchenware are not available for use. No live bands, DJ's, amplified music/sound or loud music of any kind. Please do not stand on any table or chairs.

**Exit Doors** - Do not block exit doors.

**Inappropriate Use** - Any party or organization, political or otherwise, that advocates the overthrow of the government of the United States or the State of California by force, violence or other unlawful means. No instructional use. Renter may not charge fees or admission charges.

**Overcrowding** - Events are limited to the number of attendees stated on the rental agreement. If an event exceeds the limit, the Fire Department may be called to reduce the overcrowded conditions. You will be billed for all costs related to a service call for the Fire Department.

**Rental Time** - You must enter and leave within the time specified on your agreement which includes set-up and clean-up. Renters will not receive a refund or credit for time reserved, but not used.

**Smoking** - Is prohibited inside the building. Smoking is allowed at a reasonable distance from doorways, open windows and tennis courts.

**Storage** - Is not available, either before or after your event. Lifetime Tennis is not responsible for any items left after designated rental time.

**Vehicles** - Driving or parking on sidewalks, pathways, patios or turf area is prohibited.



Facility Rental Agreement
5801 Valley Ave.
Pleasanton, CA 94566
Phone: 925-931-3449 FAX: 925-484-9579

DATE INFORMATION

Date of Event: Day of the Week: Su M Tu W Th F Sa
Set up: am/pm to am/pm
Event Hours: am/pm to am/pm
Clean up: am/pm to am/pm

Note: Rental Hours must include all time needed for Decorating/set up, Main Event, and Clean Up

RENTER INFORMATION

Name of Responsible Party:
Address City Zip
Phone Number: Cell Home
Email:

EVENT INFORMATION

Type of Event:
Estimated Attendance:
Instructor requested: No Yes\* If Yes Time: am/pm to am/pm

\*Add \$45/hr to rental fee for instructor

FACILITY RESERVATION PROCEDURES AND GENERAL RULES

Initial I have read and understand the Facility Reservation Procedure.
Initial I have read and understand the Facility General Rules, and agree to abide by those rules before, during and after the event

HOLD HARMLESS AND COMPLIANCE AGREEMENT

I certify that the above information is accurate. I have read the rules and regulations pertaining to rental use and agree to comply with the Rules and Regulations. I further agree to be personally responsible for informing those using the facility as scheduled in the Agreement of the rules and regulations. I, or organization, through me, agree to be responsible for any damage sustained by the facility, equipment, or furniture during use of the facility and further agree to release and hold harmless Lifetime Tennis, Inc. and the City of Pleasanton from any and all liability for damage or injury to person or property of the undersigned due to use of facility.

Signature of Renter

Date

Initial

