

Youth Checkout Policy

A parent/authorized guardian should plan to arrive to pick up their child a few minutes before the end of class.

The designated pick-up area for programs is at (varies per site):

- **Cupertino:** Entrance/gate to tennis courts
- **Pleasanton:** Entrance/gate to tennis courts
- **Santa Clara:** Tennis Wall (Next to Ct 1 Entrance)
- **San Francisco:** Camp: Ct 6, Classes: Corridor between courts 11 and 12
- **Sunnyvale:** Entrance/gate to tennis courts
- **Walnut Creek:** Bark Area Adjacent to Ct 8

Children will not be permitted to leave this area until a parent or authorized guardian is present to check them out. If a student is not picked up at the designated area within 5 minutes of the class end time, students will be brought to the tennis center office, and the phone number on file will be contacted.

If a parent is late to pick up their child, we ask that the parent contact the office so we can arrange for the student to wait at the office.

Some youth participants may be eligible for self-checkout based on the following:

- Children under the age of 10 will not be permitted to check themselves out.
- Children between the ages of 10 and 15 must have a signed form in order to check themselves out of class/camp.
- Children 16+ do not need a signed form to check themselves out of class/camp.

If your child is between the ages of 10 and 15, and you would like to give them permission to check themselves out (walk/bike home, meet their parent at the parking lot or at another location instead of the designated pick-up area, etc.) – please fill out the Youth Checkout Form for your preferred Lifetime Activities location:

- [Cupertino Youth Checkout Form](#)
- [Pleasanton Youth Checkout Form](#)
- [Santa Clara Youth Checkout Form](#)
- [San Francisco Youth Checkout Form](#)
- [Sunnyvale Youth Checkout Form](#)
- [Walnut Creek Youth Checkout Form](#)

If a form is not submitted for a program participant between the ages of 10 and 15, they will not be allowed to leave the pick-up area without a parent/authorized guardian.

Any child that is under the age of 10 will not be allowed to check themselves out of class regardless if a form is submitted or not.